

**Disclosure Statement 2020-2021**  
**South Jordan Middle School**

Instructor: Steven Carlson

Subject(s): Reading 7th  
Reading 8th

**Dear Parents and Students,**

I anticipate that this year will be a positive and rewarding experience for my students. The primary objective of this class is to improve upon each student's current academic levels while working within the state core curriculum. We will be addressing basic reading skills, reading comprehension and writing skills.

**Classroom Expectations and Assignments:**

- Class will begin with a daily warm-up activity. These activities could focus on vocabulary, reading or writing skills.
- Students will need a spiral notebook used exclusively for vocabulary class activities.
- A vocabulary journal is due on Monday of each week.
- Students are expected to read 30 minutes a day.

**Classroom Rules:**

- Follow directions and respond politely to requests. Come ready to work!
- Be punctual. Be on time to class.
- Be prepared. Come with a pen or pencil, notebook, a reading book and computer.
- Show respect for others and their property. Show respect always to everyone!

**Positive Outcomes:**

- Verbal praise for appropriate behaviors and academic performance
- Individualized notes, phone calls or Skyward/e-mail messages

**Negative Outcomes:**

- Warning
- Letter, phone call or Skyward/e-mail message to parents
- Meeting with student, parent, teacher (and administrator if necessary)
- Referral to school administration

**Grading Scale:**

Standard Based Grading Rubric					
Criteria	Ratings				Pts.
Assignment	4.0 pts 4: Exemplary	3.0 pts 3: Proficient	2.0 pts 2: Partially Proficient	1.0 pts 1: Not Proficient	4.0 pts
					Total Points: 4.0

- Assessments will comprise 80% of the student's overall grade.
- Practice(homework, class assignments, etc.) will be the other 20% of the student's grade.

### **Make-up Work and Late Work:**

- All assignments are found on the Canvas Class Site and at the Reading Plus site. If a student is too sick to go to the site for make-up work, the student should complete work missed within the week of returning to school. Assignments will be available for any **excused** absence; **unexcused absences** will result in a "zero" grade on the assignment, project or test for that day. A student is expected to seek me out and work with me in completing assignments..
- If a student has concerns about meeting assignment due dates, he/she needs to come see me **before the due date** to discuss his concerns and see if arrangements can be made for an extension.
- I am available before and after school for additional assistance.

### **School Policies and Expectations:**

- Appropriate behavior with an "I'm here to work" kind of attitude is needed. This allows for a positive learning experience for everyone.
- Electronic devices may not be used in class. If they are brought, please turn them off before class begins. If it is used, the device will be placed in my possession until the end of class. The second offense will result in the device being turned over to an administrator.
- Class attendance or consistent online participation is a primary factor in order to be successful. I fully support the school's attendance policy.
- I fully support the school's dress code policy. If necessary, a student will be sent to the attendance office to remedy any concerns or issues or questions regarding the dress code policy.
- Failing notices will be sent out by the school two weeks prior to the end of each quarter.

Thank you for reviewing these policies and procedures. Please sign and return the attached sheet. If there are any questions, please contact me at [steven.carlson@jordandistrict.org](mailto:steven.carlson@jordandistrict.org)

Please sign the attached form and **return** to me **by Aug. 29 or Aug. 30.**

This is worth 100 points!

Thank you!

Steven Carlson

Please review the above information with your child and then fill out the form below and have it returned to me.

I will send a paper copy of this form for you to sign and return. If for any reason the copy is lost, you may print a copy of the below form and send it with your child or get another one from me.

Class: \_\_\_\_\_

Date: \_\_\_\_\_

Student: \_\_\_\_\_

Instructor: Steven Carlson

\_\_\_\_\_  
(Student Signature)

\_\_\_\_\_  
(Parent Signature)

Day Phone: \_\_\_\_\_

Cell Phone(s): \_\_\_\_\_

e-mail: \_\_\_\_\_

**Any special concerns I need to be aware of?**